The Uniform Solution for Windows
Technical Support

X-Charge Credit Card Software
Server Install

The following is a guide to assist you in installing, configuring and interfacing X-Charge Credit Card software with The Uniform Solution program.

Before you install X-Charge on your computer, you will need to create a folder in the USW folder called **xcharge** on your hard drive. The folder you create is considered your **Transaction Folder**. Follow the steps below to create the folder.

Creating the xcharge Folder

1. Double-click on **My Computer > Local c: drive > USW folder.**

2. Right-click in a blank area in the USW folder, move your mouse pointer to **New >** left-click on **Folder**. Name the new folder **xcharge**, press enter to save your changes and close all open windows back to the desktop.

NOTE: If you were using ICVerify Credit Card Software, you will need to remove this software including the ICV folder on your hard drive prior to installing the X-Charge Credit Card software.

Installing X-Charge Credit Card Software

Insert the CD labeled Driver Resource CD into your CD-ROM drive and navigate to the X-Charge folder on the CD. Double click on the **X-Charge exe** to begin the install process. If you downloaded the X-Charge Credit Card software from our website to your desktop, double-click on the X-Charge exe to begin the install process. Follow the prompts reading each screen to install the software. On the majority of the screens you will accept the default settings. An icon will be added to your desktop for the X-Charge Credit Card software.

1. Double-click on the X-Charge icon on your desktop to open. Click **File > Setup** to open.

2. On the X-Charge Setup screen, accept the default **Single User/Server – User Modem or Internet connection on this computer**.

3. Click the **Receipts** tab and change the number of copies to two (2) and enter your store information.

4. Click the **Printing** tab and change the line feed to three (3).

5. If you are going to require your customer's to provide you with a **Zip Code** or **CVV2** security number, you will need to configure these options. Click Credit Cards on the left-hand side of the screen select the option(s) you want to use click **save** at the top left-hand corner of the screen. Click **exit** to return to the X-Charge Credit Card Purchase screen.

NOTE: If you setup security options, you will be required to enter this information in the interface screen in The Uniform Solution program.

X-Charge Server Setup

1. On the X-Charge Purchase screen, click **File > X-Charge Server**. When the screen opens, click on **Setup**.

2. You will need to set the transaction folder that will be used for credit card processing (this is the folder you create earlier in the USW folder). The data path should read c:\USW\xcharge. Click on the button with the 3 little dots to navigate to the xcharge folder in the USW folder. Save your changes and close all screens back to the desktop.

Interfacing The Uniform Solution with the X-Charge Credit Card Software

1. Double-click on The Uniform Solution icon to open the program.

2. Go to **Setup > This Computer > Credit Card**.

3. Under **Card Processing Interface** select **X-Charge**.

4. You will need to select the **xcharge folder** that was created prior to installing and configuring the X-Charge Credit Card software. Click on the button with the three (3) little dots and navigate to the xcharge folder. Save all the changes.

NOTE: An X-Charge Technician will give you a call to assist you in entering your **Merchant ID**, **Bank ID** and in configuring the method that you select to batch your credit card transactions. There are two (2) ways to batch your transaction – **Modem** or **Internet**. If you are planning on using a Modem, it is recommended by X-Charge that you use the **US Robotics External 56K USB Modem**. If you are going to use Internet, the X-Charge Technician will walk you through configurations to get this setup. After you have completed the setup with the X-Charge Technician, you need to contact Premier Data Systems to ensure they have not made any changes to the transaction folder setup.

X-Charge will run as a service on your computer in the System Icon Tray on the lower right-hand corner of your screen, and must be running to process credit cards. If you accidentally close the service icon, double-click on the X-Charge icon on the desktop and this will restart the service.